

## Whitehead Institute Request for Staff Presence in Research Labs

**1. Name of Lab:**

**2. Describe the activity(ies) that requires staffing (i.e., the critical experiments, Liquid Nitrogen (LN2) replenishment needs, etc.).** Please include in the description what data/investment will be lost if research is stopped immediately.

**3. Identify the individuals who would be in the lab, how frequently they would be there (e.g., 1x per week or 5-7x per week), when they would finish the task (e.g., just a few days to finish up an experiment or across the entirety of the 6-8 weeks) –please include a specific date, how long per day they would be present (e.g., 1-2 hours), and what they will do.**

First name	Last name	Email	Frequency in lab/core	Until when (date)	How long per day	Activity
John	Doe	John_doe@wi.mit.edu	1x per week	All 6-8 weeks	1-2 hours	LN2 Tank Replacement

**4. Other comments on staffing or other concerns.**